



## OVERVIEW OF ACCREDITATION RENEWAL AND PROFESSIONAL DEVELOPMENT LOG

The purpose of this log (on reverse) is to provide a record of on-going relevant professional development undertaken by each accredited member. At the 2008 AGM, the membership approved the proposal requiring accredited members to renew their status every five years.

Members who were accredited on or before May 2, 2009 will be required to apply for renewal by May 2, 2014. All other renewals will be due a minimum of one month before the fifth anniversary of the accreditation or accreditation renewal.

We recommend that you create a professional development file or portfolio in which you maintain evidence of qualifying activities. Accredited members must document 25 hours of qualifying PD within five years of accreditation or accreditation renewal. Application for renewal will be made to the TESL Saskatchewan Accreditation Committee in care of the Board Assistant. There is no fee for this process but we require continuous annual membership. Complete accreditation renewal details, including an expanded list of qualifying professional development activities, are currently available from Maryann Scott, TESL Saskatchewan Board Assistant, at [teslsask@gmail.com](mailto:teslsask@gmail.com).

A sample list of qualifying activities is provided below:

- ✓ participation in TESL Saskatchewan and SK TEAL conferences/annual meetings/workshops/panels/presentations
- ✓ participation in TESL Canada or TESOL conference workshops/panels/presentations
- ✓ participation on TESL Saskatchewan, SK TEAL, TESL Canada or other related Boards
- ✓ participation in recognized/documented workplace in-service activities
- ✓ participation in TESL-specific short courses
- ✓ successful completion of a relevant university or college course
- ✓ being observed by a trainee teacher
- ✓ serving as a supervising/sponsor-teacher for a practicum student
- ✓ publication of professional TESL materials, a book or journal article (would count as 25 hours)
- ✓ presenting as a volunteer on a topic relevant to TESL at a conference or workshop
- ✓ professional study via internet-based programs

# TESL SASKATCHEWAN

## ACCREDITATION RENEWAL: PROFESSIONAL DEVELOPMENT LOG

**Documentation:** Attach receipts, description of event relevant to the TESL/TEAL field, brochures, abstracts signed by academic leader or facilitator, transcript, etc

Date	Title of Workshop/ Event	# of Hours	Your Role	Facilitator's Name	Sponsoring Organization

**Member Name:** \_\_\_\_\_

PLEASE FEEL FREE TO REQUEST ADDITIONAL COPIES OF THE ACCREDITATION RENEWAL LOG